

New Online Calendar Usage

Note that some May events which had open registrations in the old system also have open registrations in the new system (e.g., Mother's Day Brunch). During May, it does not matter where you RSVP for those events—either in the new or old system is fine. And if you've already RSVPed for an event in the old system there is no need to RSVP a second time in the new system. As we move through May and into June, all new event registrations will move over to the new system.

The default calendar view is by month. You can also choose a daily or weekly view:

The screenshot shows the Club at Glenmore online calendar interface. At the top left is the Club at Glenmore logo. To the right are the phone number 434-817-0506 and a Member Login link. Below the header are navigation tabs: Calendar, Search Events, and Filter. The main content area shows a calendar for May 2024. A search bar is present with the text "Event No / Title / Location" and a Search button. Below the search bar are three view toggle buttons: "Add Personal Event", "Today", and a group of buttons for "Day", "Week", and "Month". The "Month" button is highlighted with a red box. The calendar grid shows dates from 28th to 31st of May, with various events listed for each day. A legend at the top right indicates event statuses: Available (green circle), Future (orange circle), Reserved (green circle), Wait List (yellow circle), Unavailable (red circle), and No Registration (black circle). On the left side, there are sections for "My Calendars" (listing John Doe), "The Club At Glenmore's Calendars" (listing Club Calendar and Golf), and "My Reservations" (listing Teetime Reservations and Dining Reservations).

You can add personal events—viewable only to you—to your calendar. When creating a personal event, also have the option to send invites to other members. These events will appear under “my calendars.”

This screenshot is similar to the previous one, showing the Club at Glenmore online calendar interface. A red arrow points to the "Add Personal Event" button. Another red arrow points to the "John Doe" entry under the "My Calendars" section on the left. The rest of the interface, including the search bar, view toggles, and calendar grid, is identical to the previous screenshot.

The "Club Calendar" is the default view and includes information from all club departments:

The screenshot shows the Club Calendar interface for May 2024. At the top left is the logo for 'THE CLUB AT GLENMORE'. To the right are contact details: '434-817-0506' and 'Member Login'. Below the logo are buttons for 'Calendar', 'Search Events', and 'Filter'. A search bar contains the text 'Event No / Title / Location' and a 'Search' button. To the right of the search bar are status indicators: Available (blue circle), Future (orange circle), Reserved (green circle), Wait List (yellow circle), Unavailable (red circle), No Registration (black circle), and Golf Event (grey circle). Below the search bar are buttons for 'Add Personal Event', navigation arrows, and a 'Today' button. To the right are view options: 'Day', 'Week', and 'Month'. The main calendar grid shows dates from 28th to 31st with event listings for each day. A sidebar on the left lists 'My Calendars' with options for 'John Doe', 'The Club At Glenmore's Calendars' (including 'Club Calendar' and 'Golf'), and 'My Reservations' (including 'Teetime Reservations' and 'Dining Reservations'). A red arrow points to the 'Club Calendar' option in the sidebar.

You can click on any of the colored checkboxes to hide or show those particular calendar events:

This screenshot is identical to the one above, showing the Club Calendar interface for May 2024. In this version, a red box highlights the 'My Calendars' sidebar on the left, which contains the following items: 'My Calendars', 'John Doe', 'The Club At Glenmore's Calendars' (with sub-items 'Club Calendar' and 'Golf'), and 'My Reservations' (with sub-items 'Teetime Reservations' and 'Dining Reservations').

You can also click on “filter” to create a custom default calendar view. Check and uncheck boxes to match your interests, give the filter a name, and then click “save:”

Club of Glenmore logo and phone number 434-817-0506 are visible at the top right.

Navigation tabs: Calendar, Search Events, **Filter**

ADD NEW FILTER

Check All

Filter Name: Is default filter

Save **Cancel**

Filter categories:

- Calendars
 - Golf
 - Club Calendar
 - Junior Activity
 - Clinic
 - Racquet Social
- Reservations
 - My Reservations
 - Spouse Reservations
 - Child Reservations
 - Other Dependent Reservations
- Dining Reservations
- Teetime Reservations

Clicking on “search events” brings up a chronological list of all events, plus a search box. You can also filter and search by date range:

Club of Glenmore logo and phone number 434-817-0506 are visible at the top right.

Navigation tabs: Calendar, **Search Events**, Filter

Keyword **Start Date** **End Date**

Search **Advanced Search**

• Available • Future • Reserved • Wait List • Unavailable • No Registration • Golf Event

Total No. of Events and Reservations: 27

Serial No	Date & Time	Title	Event Type	Instructor
May 01 2024				
1	9:00 AM - 10:00 AM	Cardio Tennis	Clinic	
2	6:00 PM - 7:00 PM	Pickleball 101	Clinic	
May 02 2024				
3	7:00 AM - 8:00 AM	Cardio Tennis	Clinic	• Ryman, Mark
4	12:00 PM - 1:30 PM	Pickleball 102: Skills & Drills	Clinic	• Angiolillo, Alex
May 03 2024				
5	11:00 AM - 3:00 PM	Glenmore Women's Club	Ala Carte Event	
May 04 2024				
6	5:30 PM - 10:00 PM	Member Social Kentucky Derby	Ala Carte Event	
May 06 2024				
7	9:00 AM - 10:30 AM	2.5 Intermediate Clinic Mid Morning	Clinic	